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| Meeting minutes | | | | |
| Date | 27 Oct. 2020 | Time | 14:00-16:00 | |
| Place | IAMET 309 | Recorder | Rongjiang Yang | |
| Type of meeting | Formal Meeting | | | |
| Attendance | Hudie Liu, Yiyang Li, Haonan Chen, Rongjiang Yang, Xiaotian Xia | | | |
| Absent（reason） | / | | | |
| Late（reason） | / | | | |
| Meeting Agenda | | | | |
| Agenda   1. Talk about the overview of the project 2. Discuss requirement 3. Discuss role of group members | | | | |
| Meeting minutes | | | | |
| 1. **Requirements**  * Devices: chest strap, smart scale, mobile phone, PC * Notification: users get messages everyday at 8am. * Users need to measure their weight at least once per day, otherwise causes an alarm * Collect data every 30 min * Analysis initial data for 30 min * Measure data every min * Users can view report on either mobile phone or PC  1. **Role**  * Hudie Liu: Monitor people's work * Yiyang Li: Plan the system * Xiaotian Xia: Design the system * Rongjiang Yang: Execution * Haonan Chen: Team leader  1. **To Do – Project Plan**  * Duration: 1 week * Requirements: user - functional - technical – system * **Goals**: * *Simulator*: implement on PC, receive data from files, output the report, to show the function of the system. * *System design*: design system components (e.g. data capture module, devices, data transfer, database) * *Implement*: working on the Android app and real devices. should work on this after simulator and system design are done * Schedule * Should split into two groups for simulator and system design  1. **Other Stuff**  * we should focus on core functional part * VB just wants prototype * UML diagram need modifying * help each other * we can begin to work on final report | | | | |
| To do Items | | | | |
| Task | | | | deadline |
| Make project plan | | | | Next meeting |
| Make system design | | | | Next meeting |
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